

MAHESHWARI PUBLIC SCHOOL
GOVERNED BY THE EDUCATION COMMITTEE OF THE MAHESHWARI SAMAJ (SOCIETY), JAIPUR
(A Prestigious Co-Educational English Medium School affiliated to CBSE, Delhi)
Sector 4, Jawahar Nagar, Jaipur 302004

Date: 30.03.2024

CIRCULAR - I

Dear Parents

This is to appraise you of our school system so that your ward can be trained accordingly.

1. Two School Bag System: For class I, we follow a system of two bags to relieve the child of carrying the burden of heavy bag. One big bag, containing all the books and copies, is kept in the school and teaching, learning and revision is done in the class itself. However the child has to bring a small bag daily in which he /she carries his/her diary, tiffin, water bottle, pencil box (5 sharpened black pencils, 1 eraser and a scale), 1 rough copy ,1 napkin and an apron (to be worn during lunch). Sharpener is not allowed. This is done keeping in view that the parents and students are able to spend quality time together other than studies. The bag is given to the child for home on every last working day of the week which is to be returned on the following Monday. **For the session 2024-2025 "Two School Bag System" will start from 8th April 2024.**

2. Exam System: The whole academic session is divided into 4 terms. Four exams of 1 hour each of 20 marks and activities for each term will be conducted. Syllabus for the whole session will be provided in a separate booklet very soon.

3. Leave Rules: Not more than three days leave can be availed by the child in a month. Prior permission on the leave form has to be sought by the parents. Sick leave has to be supported with a medical certificate from a registered medical practioner. If a child is absent for three days in continuation without informing the class teacher, a letter is sent to the parent. Continuous absence from school for seven days will lead to cancellation of the name and the child will not to be allowed to sit in the class. If he/she comes after seven days, an amount of Rs.1000/- will have to be deposited to get readmission.

No half day leave is granted to any student. In case your ward is suffering from any infectious disease, please do not send him/her to school. The child should join the school only when he/ she is completely fit along with the medical certificate. In case, there is some urgent work or function etc. he/she should stay at home and bring his leave application the next day.

4. Meeting with Teachers : Parents can meet the class teacher/subject teacher between 1:10 p.m. and 2:30 p.m.in summers and between 1:40 p.m. and 3.00 p.m. in winters on any working day.

5. Please give your child enough practice reading and writing in Hindi and English for neat and legible writing so that he writes with optimum speed in the class.

6. Parents are requested to give nourishing and healthy food in the child's tiffin, send paranthas, vegetables and fruits rather than giving him junk food. Kindly send a spoon, napkin and a handkerchief daily.

7. Kindly develop good habits in your ward. They should come to school neatly dressed up and shoes polished. Girl's hair must be properly cut/combed/plaited/pinned. Fancy hairbands, hairpins or hair accessories are not allowed. Fancy haircuts are not allowed for both girls and boys. Nails to be trimmed regularly and train your ward to tie their shoe laces. They should be in the habit of going to the toilet daily in the morning before coming to school.

8. Kindly go through the school diary daily & sign wherever necessary & ensure that the child carries the diary daily to school as the school diary is the source of communication between teacher and parent.

9. Kindly stick proper name slips on the books & copies of your child.

10. Parents are requested to pin up a tag on child's uniform with complete information:

Name of Child

Class and Section

Parent's mobile number

Mode of Conveyance

Driver's Name & Mobile No.

We seek your cooperation for the proper growth & holistic personality development of your child.

NOTE- New session will begin from 4 April 2024.

In case the parents have not deposited the Marksheet and T.C. of the student , please do it before 30th April 2024, otherwise the child will not be allowed to sit in the class.

Ashok Vaid
Principal